

Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory		Add Notes																	
Whether the listed entity has a Regular Chairperson				Yes															
Whether Chairperson is related to MD or CEO				No															
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN	
Add		Delete																	
1	Mr	Sanjiv Goenka	AEFG4689G	00074796	Non-Executive - Non Independent Director	Chairperson		29-01-1961	03-12-2012	06-08-2013			6	0	6	3			
2	Mr	Rajesh Subramaniam	AAIPR3039A	02617781	Executive Director	Not Applicable	CEO-MD	12-04-1972	01-08-2011	01-08-2016	01-08-2019		1	0	1	0			
3	Mr	Vipul Khanna	AASK7146B	00889710	Executive Director	Not Applicable	CEO-MD	30-11-1969	02-08-2019				1	0	1	0			
4	Mr	Pradip Roy	AAHRR4619K	00026457	Non-Executive - Independent Director	Not Applicable		12-08-1948	03-12-2012		06-08-2018		82	3	3	6	0		
5	Mr	Subrata Talukdar	ABSPT3050G	01794978	Non-Executive - Non Independent Director	Not Applicable		28-07-1958	05-12-2012		06-08-2013		1	1	4	1			
6	Mr	Shashwat Goenka	AOLUPG0553L	03486121	Non-Executive - Non Independent Director	Not Applicable		12-04-1990	05-12-2012		06-08-2013		4	4	3	1			
7	Mr	V K Sharma	ALIP51980M	02051084	Non-Executive - Independent Director	Not Applicable		22-12-1952	14-11-2014		03-08-2015		59	2	2	1	0		
8	Mr	Pradip Kumar Khaitan	AFYPK7991R	00004821	Non-Executive - Non Independent Director	Not Applicable		25-03-1941	14-11-2014		03-08-2015		8	5	6	2			
9	Ms	Grace Koshie	AALPK4535B	06765216	Non-Executive - Independent Director	Not Applicable		14-12-1952	09-02-2015		03-08-2015		55	3	3	3	2		
10	Mr	Sunil Mitra	AEPMPM5982P	00113473	Non-Executive - Independent Director	Not Applicable		24-06-1951	01-04-2019		02-08-2019		6	5	5	6	0		
11	Mr	Pratip Chaudhuri	AAGPC0974K	00915201	Non-Executive - Independent Director	Not Applicable		12-09-1953	01-04-2019		02-08-2019		6	6	5	5	3		
12	Mr	Charles Richard Vernon Stagg	RWDP957981B	07176980	Non-Executive - Independent Director	Not Applicable		27-09-1955	06-05-2019		03-08-2019		5	2	2	0			

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II. Composition of Committees

Disclosure of roles/composition of committees explained

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto September 30, 2019.
 3. Date of Cessation must be for the current quarter only, i.e. July

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson							Yes
Sr.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	0002457	Pradip Roy	Non-Executive - Independent Director	Member	01-04-2019		
2.	00151201	Prady Chaubhur	Non-Executive - Independent Director	Member	01-04-2019		
3.	01794978	Subrata Talukdar	Non-Executive - Non-Independent Director	Member	01-12-2012		
4.	06795216	Grace Kaibhe	Non-Executive - Independent Director	Chairperson	01-04-2019		
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6.							
7.							
8.							
9.							
10.							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson							Yes
Sr.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	0002457	Pradip Roy	Non-Executive - Independent Director	Chairperson	01-04-2019		
2.	01794978	Subrata Talukdar	Non-Executive - Non-Independent Director	Member	01-12-2012		
3.	00151201	Prady Chaubhur	Non-Executive - Independent Director	Member	01-04-2019		
4.							
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Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson							Yes
Sr.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	01794978	Subrata Talukdar	Non-Executive - Non-Independent Director	Chairperson	01-12-2012		
2.	0002457	Pradip Roy	Non-Executive - Independent Director	Member	01-04-2019		
3.	0088710	Vijay Khanna	Executive Director	Member	01-08-2019		
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Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson							Yes
Sr.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	0348311	Shashank Gankra	Non-Executive - Non-Independent Director	Chairperson	04-01-2019		
2.	0088710	Vijay Khanna	Executive Director	Member	04-02-2019		
3.	06795216	Grace Kaibhe	Non-Executive - Independent Director	Member	04-02-2019		
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Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							Yes
Sr.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1.	0348311	Shashank Gankra	Non-Executive - Non-Independent Director	Chairperson	02-05-2014		
2.	0088710	Vijay Khanna	Executive Director	Member	01-08-2019		
3.	0002457	Pradip Roy	Non-Executive - Independent Director	Member	02-05-2014		
4.	01794978	Subrata Talukdar	Non-Executive - Non-Independent Director	Member	02-05-2014		
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Other Committee						
Sr.	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
	Add Delete					
1	06-05-2019			Yes		
2	02-08-2019	87		Yes	8	4

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* to be filled in only for the current quarter meetings

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Disclosure of notes on meeting of committees explanatory

[Add Notes](#)

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	Audit Committee	06-05-2019				Yes		
2	Audit Committee	02-08-2019	87			Yes	4	3
3	Nomination and remuneration committee	06-05-2019				Yes		
4	Nomination and remuneration committee	02-08-2019	87			Yes	2	1

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* to be filled in only for the current quarter meetings

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V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Annexure 1

VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	Pooja Nambiar
2	Designation	Company Secretary and Compliance Officer

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Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
5	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	
Any other information to be provided				Add Notes

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1	Name of signatory	Pooja Nambiar
2	Designation	Company Secretary and Compliance Officer